



Job Announcement

Hiring is currently in progress

Foothill Family Service is growing!! Come help us serve more families.

Foothill Family Service is dedicated to making a positive difference in clients' lives. We strive for excellence and provide a positive, stimulating work environment for our diverse, enthusiastic and talented staff. Staff members are valued as individuals, are encouraged to grow and develop their skills and are supported by their supervisors and their peers. We support innovation and an entrepreneurial spirit in our approach to achieving our mission. We embrace high quality professional work, ethical standards and a sense of responsibility from all staff. We encourage a team approach, flexibility and a commitment to getting the job done. Our warm, friendly environment encourages a sense of belonging and camaraderie as we support clients in creating positive change in their lives.

Position: Clinical Coordinator
Location: Duarte, CA

Qualifications:

- Licensed Clinical Social Worker or Licensed MFT
- **Supervisory experience required**
- Must be able to supervise staff for hours
- Two years of post license experience in clinical supervision
- Department of Mental Health experience preferred
- Electronic Health Record System experience preferred
- Excellent written and communication skills
- Experience in providing direct service and treatment to individuals, families and groups
- Proven leadership skills including: problem solving, communicating with all levels in the organization and proactive follow up with subordinates
- Ability to effectively and successfully interact with individuals from diverse socio-economic/ethnic groups
- Ability to effectively use and teach use of DSM IV
- Ability to administer a complex program by being detail-oriented, following up on concerns, and understanding the systems which helps insure quality of service and accurate record keeping
- Ability to be an excellent representative of the agency to the community

Please send your resume to: Mary O'Brien - Human Resources Director
Foothill Family Service
2500 E. Foothill Blvd., Suite 300
Pasadena CA 91107
Fax: (626) 535-9471
Email : careers@foothillfamily.org

Foothill Family Service is an Equal Opportunity and Affirmative Action Employer.
The agency offers an outstanding benefits package and provides excellent opportunities for professional growth and development.